

COMPANY CREDIT REPORT REQUEST FORM

All required fields with the **ASTERISK (*)** should be completed with **CAPITAL LETTERS**

PLEASE READ THE INFORMATION CAREFULLY BEFORE COMPLETING THIS FORM

CRR# _____

PERSONAL INFORMATION

*COMPANY NAME _____

*BUSINESS REGISTRATION NUMBER _____

*VALUE ADDED TAX NUMBER _____

*CURRENT ADDRESS _____

*CITY _____

*COUNTRY _____

PREVIOUS ADDRESS _____

CITY _____

COUNTRY _____

*TELEPHONE NUMBER (s) _____

*EMAIL ADDRESS _____

Please Note: CRIF Bahamas will not provide the information you supply to any non-affiliated third party.

REQUIRED DOCUMENTS TO PROCESS CREDIT REPORT APPLICATION

1. Completed **COMPANY CREDIT REPORT REQUEST FORM**
2. V.A.T and another valid government issued ID (**Driver's License, Passport or National Identification Card**) of the authorised person pulling the company's report.
3. Proof of address (**Recent utility bill or bank statement in the company's name**).
4. Company's V.A.T
5. Certificate of Incorporation (**Letter, on Company's Letterhead, authorizing signatory to collect credit report on company's behalf, inclusive of Company Seal**).

APPLICATION PROCESSING AND GUIDELINES

PLEASE TICK THE SUITABLE BOX

Online Processing

☐ Online (2 Working Days)

In-Housing Processing

☐ Standard (2 Working Days)

☐ Express (15 – 20 Minutes)

Type of Credit Report

☐ Free Credit Report (*Without Score*)

☐ Free Credit Report (*With Score:*
BSD \$13 inclusive VAT)

GUIDELINES AND FEE STRUCTURE FOR CREDIT REPORT APPLICATION PROCESSING

Every Bahamian over the age of 18 is entitled to receive a **FREE** copy of their credit report once each calendar year. However, additional credit reports within the same calendar year will attract a cost of **BSD \$10.00 (Plus all applicable cost)**

“Online Processing”		“In-House Processing”	
Online application will be emailed ONLY <i>*Waiting Time: “2 Working Days”</i>		Standard	Express
		Printed credit reports will attract an administrative cost of BSD \$0.25 per page. <i>*Waiting Time: “2 Working Days”</i>	Express processing will attract a cost of BSD \$2.00 (inclusive of email) for convenience. Printed credit reports will attract an administrative cost of BSD 0.25 per page. <i>*Waiting Time: “15 – 20 minutes”</i>
Website: www.crif.com.bs Email: info.bs@crif.com			

All documents being sent via email must be certified by an approved official (Justice of the Peace/ Notary Republic, or an Attorney-at-Law).

I _____, hereby grant CRIF Information Services Bahamas Limited the authorization to release to me, a copy of my Credit Report. I am aware that I have the legal right to challenge incorrect, incomplete or unreliable information should this arise.

***Customer’s Signature** _____

***Date** _____

Approved Officials	
<input type="checkbox"/> Justice of the Peace <input type="checkbox"/> Notary Republic <input type="checkbox"/> Attorney-at-Law	Stamp or seal of Referee (where applicable)