



COMPANY CREDIT REPORT REQUEST FORM

All required fields with the **ASTERISK (*)** should be completed with **CAPITAL LETTERS**

PLEASE READ THE INFORMATION CAREFULLY BEFORE COMPLETING THIS FORM

CRR# _____

COMPANY'S INFORMATION

***COMPANY NAME**

***V.A.T NUMBER**

***REGISTRATION NUMBER**

***CURRENT ADDRESS**

***TOWN**

***PARISH**

PREVIOUS ADDRESS

CITY

COUNTRY

***TELEPHONE NUMBER (s)**

***EMAIL ADDRESS**

Please Note: Bahamas Credit Bureau will not provide the information you supply to any non-affiliated third party.

REQUIRED DOCUMENTS TO PROCESS CREDIT REPORT APPLICATION

1. Completed **COMPANY CREDIT REPORT REQUEST FORM**
2. V.A.T and another valid government issued ID (**Driver's License, Passport or National Identification Card**) of the authorised person pulling the company's report.
3. Proof of address (**Recent utility bill or bank statement in the company's name**).
4. Company's V.A.T
5. Certificate of Incorporation (Letter, on Company's Letterhead, authorizing signatory to collect credit report on company's behalf, inclusive of Company Seal).



APPLICATION PROCESSING AND GUIDELINES

PLEASE TICK THE SUITABLE BOX

Online Processing

☐ Online (2 Working Days)

In-Office Processing

☐ Standard (5 Working Days)

☐ Express (15 – 20 Minutes)

Type of Credit Report

☐ Free Credit Report (*Without Score*)

☐ Free Credit Report (*With Score: BSD \$13 inclusive of VAT*)

GUIDELINES AND FEE STRUCTURE FOR CREDIT REPORT APPLICATION PROCESSING

Every Bahamian company will receive a **FREE** copy of its credit report once each calendar year. However, additional credit reports within the same calendar year will attract a cost of **BSD \$10.00 (Plus all applicable cost)**

“Online Processing”	“In-Office Processing”	
	Standard	Express
<p>Online application will be emailed ONLY</p> <p><i>*Waiting Time: “2 Working Day”</i></p>	<p>Printed credit reports will attract an administrative cost of BSD \$0.25 per page.</p> <p><i>*Waiting Time: 5 Working Days.</i></p>	<p>Express processing will attract a cost of BSD \$2.00 (inclusive of email) for convenience.</p> <p>Printed credit reports will attract an administrative cost of BSD \$0.25 per page.</p> <p><i>*Waiting Time: “15 – 20 minutes”</i></p>
<p>Website: www.crif.com.bs Email: info.bs@crif</p>		

All documents being sent via email/fax must be certified by an approved official (**Justice of the Peace / Notary Public, / Attorney-at-Law**).

I _____, hereby grant Bahamas Credit Bureau Limited the authorization to release to me, a copy of the company’s credit report. I am aware that I have the legal right to challenge incorrect, incomplete or unreliable information should this arise.

*Customer’s Signature

*Date

Approved Officials	
<input type="checkbox"/> Justice of the Peace <input type="checkbox"/> Notary Public <input type="checkbox"/> Attorney-at-Law	Stamp or seal of Referee (where applicable)